

# Overview and Scrutiny Committee

Agenda and Reports

For consideration on

## Monday, 6th December 2010

In Committee Room 1, Town Hall, Chorley

At 6.30 pm



## **PROCEDURE FOR PUBLIC QUESTIONS/SPEAKING AT OVERVIEW AND SCRUTINY MEETINGS**

- Questions must be submitted to the Democratic Services Section by no later than midday, two working days before the day of the meeting to allow time to prepare appropriate responses and investigate issues if necessary.
- A maximum period of 3 minutes will be allowed for a question from a member of the public on an item on the agenda. A maximum period of 30 minutes to be allocated for public questions if necessary at each meeting of the Overview and Scrutiny Committee. This will provide an opportunity for members of the public to raise and ask questions on any issue falling within the remit of the Committee.

26 November 2010

Dear Councillor

## **OVERVIEW AND SCRUTINY COMMITTEE - MONDAY, 6TH DECEMBER 2010**

You are invited to attend a meeting of the Overview and Scrutiny Committee to be held in Committee Room 1, Town Hall, Chorley on Monday, 6th December 2010 commencing at 6.30 pm.

### **AGENDA**

1. **Apologies for absence**

2. **Declarations of Any Interests**

Members are reminded of their responsibility to declare any personal interest in respect of matters contained in this agenda. If the interest arises **only** as result of your membership of another public body or one to which you have been appointed by the Council then you only need to declare it if you intend to speak.

If the personal interest is a prejudicial interest, you must withdraw from the meeting. Normally you should leave the room before the business starts to be discussed. You do, however, have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case you must not seek to improperly influence a decision on the matter.

3. **Public Questions**

Members of the public who have requested the opportunity to ask a question(s) on an item on the agenda will be asked to put their question(s) to the Committee. Each member of the public will be allowed to ask one supplementary question within his/her allocated 3 minutes.

4. **Minutes (Pages 1 - 4)**

To confirm as a correct record the minutes of the meeting of the Overview and Scrutiny Committee held on 8 November 2010 (enclosed).

5. **Executive Cabinet - 11 November 2010 (Pages 5 - 10)**

The Committee are asked to consider the minutes of the last Executive Cabinet meeting held on 8 November 2010 (enclosed)

6. **2011/12 Budget Principles**

To consider the report of the Director of Transformation (to follow)

7. **Overview and Scrutiny Task Group - Allotments (Pages 11 - 26)**

The report of the Overview and Scrutiny Task Group – Allotments is enclosed for the approval of the Committee.

8. **Future agenda items**

a) **Overview and Scrutiny Work Programme (Pages 27 - 28)**

To consider the enclosed updated Overview and Scrutiny Work Programme for 2010/11.

b) **Forward Plan (Pages 29 - 32)**

To consider the enclosed Forward Plan for the Council for the four month period from 1 December 2010 – 31 March 2011.

9. **Exclusion of Press and Public**

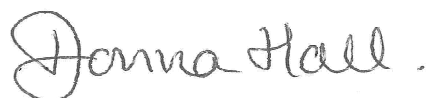
To consider the exclusion of the press and public for the following item of business on the ground that it involves the likely disclosure of exempt information as defined in paragraph 3 of part 1 of the Local Government Act 1972.

10. **Overview and Scrutiny Task Group - Asset Management**

The report of the Overview and Scrutiny Task Group – Asset Management for approval of the Committee (to follow).

11. **Any other item(s) the Chair decides is/are urgent**

Yours sincerely



Donna Hall  
Chief Executive

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Democratic and Member Services Officer  
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**Distribution**

1. Agenda and reports to all Members of the Overview and Scrutiny Committee (Councillor Adrian Lowe (Chair), Councillor Alan Cullens (Vice-Chair) and Councillors Julia Berry, Marie Gray, Alison Hansford, Pat Haughton, Harold Heaton, Mark Perks, Rosie Russell, Edward Smith, Joyce Snape and Peter Wilson for attendance.
2. Agenda and reports to Donna Hall (Chief Executive), Gary Hall (Director of Transformation), Lesley-Ann Fenton (Director of Partnerships, Planning and Policy),

Jamie Carson (Director of People and Places), Chris Moister (Head of Governance), Carol Russell (Democratic Services Manager) and Dianne Scambler (Democratic and Member Services Officer) for attendance.

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ان معلومات کا ترجمہ آپکی اپنی زبان میں بھی کیا جاسکتا ہے۔ یہ خدمت استعمال کرنے کیلئے براہ مہربانی اس نمبر پر ٹیلیفون

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